

Peterson's
MASTER
TOEFL
WRITING SKILLS

Contents

Before You Begin	ix
How This Book Is Organized	ix
Special Study Features	ix
You're Well on Your Way to Success	x
Give Us Your Feedback	x
Top 10 Strategies to Raise Your Score	xi
Abbreviations	xii

PART I: TOEFL WRITING BASICS

1 All About TOEFL Writing	3
The TOEFL Essay	3
The Integrated Writing Task of the TOEFL iBT	8
Summing It Up	9

PART II: DIAGNOSING STRENGTHS AND WEAKNESSES

2 Practice Test 1: Diagnostic	15
Answer Key and Explanations	20

PART III: TOEFL WRITING REVIEW

3 Modifiers	27
Adverbs Like <i>Only</i>	28
Split Infinitives	29
Dangling Modifiers	30
Adjective/Adverb Confusion	32
Adjectives after Verbs of Sensation	34
Noun Adjectives	35
Hyphenated or Compound Adjectives	37
Demonstratives	38
<i>Few, Little, Much, and Many</i>	39
Cardinal and Ordinal Numbers	42

Sameness and Similarity	44
Comparatives	46
Superlatives	48
Cause and Result	50
Articles	53
<i>Too, Very, and Enough</i>	55
Negation	57
Exercises: Modifiers	61
Answer Key and Explanations	64
Summing It Up	65
4 Verbs	67
Tense	67
Time Clauses	69
Verbs of “Demand”	70
Wishes	71
Conditionals	73
Modals	75
Verbals	77
Past Participles	81
Present and Perfect Participles and Infinitives	84
Exercises: Verbs	86
Answer Key and Explanations	88
Summing It Up	89
5 Pronouns	91
Relative Pronouns	91
Personal Pronouns—Case	93
<i>Who/Whom</i>	95
Possessives	98
Faulty Reference	100
Person	102
Number	104
<i>Those</i> Modified	107
Exercises: Pronouns	108
Answers and Explanations	109
Summing It Up	110
6 Basic Patterns	111
Indirect Objects	111
Order of Adverbs	113
Embedded Questions	116
<i>To/For</i> (Purpose)	118
Double Subjects	120
Clauses	121
Exercises: Basic Patterns	125

Answer Key and Explanations	127
Summing It Up	128
7 Style	129
Voice	129
Parallelism	133
Wordiness	136
Substandard	139
Usage	142
Words Often Confused, Group I	146
Words Often Confused, Group II	150
Words Often Confused, Group III	154
Correlative Conjunctions	157
Subject/Verb Agreement	159
Parts of Speech	162
Prepositions (General Use)	164
Prepositions in Combinations	167
Exercises: Style	171
Answer Key and Explanations	174
Summing It Up	176

PART IV: THREE PRACTICE TESTS

Practice Test 2	181
Answer Key and Explanations	185
Practice Test 3	189
Answer Key and Explanations	193
Practice Test 4	197
Answer Key and Explanations	201